

Transport House
Merchants Quay
Salford Quays
Salford M50 3SG

Tel: 0161-669 8701
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NORTHWEST REGION

Our Ref: SH/LW
Date: **23rd September 2016**

By Email Stephen.Hammond@uk.fujitsu.com & 1st class post

Mr Stephen Hammond
Employee Relations Manager
Fujitsu Services Ltd
Solihull Parkway
Birmingham Business Park
Birmingham
B37 7YU

Dear Mr Hammond

TRADE UNION AND LABOUR RELATIONS (CONSOLIDATION) ACT 1992: NOTICE TO EMPLOYER OF AN OFFICIAL INDUSTRIAL ACTION BALLOT

Unite Intends to hold a ballot for industrial action. We reasonably believe that ballot papers will be dispatched on **Friday 30th September 2016**.

The ballot is in relation to a trade dispute over 2016 pay claim, pensions and lack of consultation regarding Lynne Hodge's position, including all matters arising out of and in consequence of this dispute.

We intend to send ballot papers to all our members in the Manchester Bargaining Group employed by you.

These members comprise:

- I. All our members in the Manchester Bargaining Group employed by your organisation paying subscriptions by check off from which information, in relation to these employees, you will be able readily to deduce:
 - a. The total number of employees concerned,
 - b. The categories of employee to which the employees concerned belong and the number of employees concerned in each of those categories, and
 - c. The workplaces at which the employees concerned work and the number of them who work at each of those workplaces

And, in addition:

- II. All our members in the Manchester Bargaining Group employed by your organisation who do not pay subscriptions by check off who are listed overleaf by:
 - a. Categories of employees to be balloted
 - b. Workplaces where the employees work
 - c. Total number of employees concerned
 - d. The number of employees in each category
 - e. The number of employees at each of the workplaces

The lists and figures described at (II.) above have been arrived at by retrieving information from our membership database as to the categories and workplaces of members, the number in each category, the number at each workplace and by checking with the local representatives. We updated the database for the purpose of the ballot to ensure accuracy.

The information provided is as accurate as is reasonably practicable in light of the information in the union's possession. If there are any inaccuracies, this will have been caused by factors outside of our control, such as members not informing the union of any changes.

An independent scrutineer has been appointed:

Electoral Reform Services
Independence House
33 Clarendon Road
London
N8 0NW

A sample ballot paper is attached to this notice.

Any communication regarding this notice should be addressed to me

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sharon Hutchinson', with a wavy underline.

Sharon Hutchinson
Regional Officer

Encs Ballot Paper
Non Check Off Breakdown List

FUJITSU SERVICES LTD - UNITE THE UNION – NON-CHECK OFF MEMBERSHIP

| Workplace | Number |
|--|---------------|
| MAN 33 Fujitsu Central Park Northampton Road Manchester M40 5BP | 124 |
| MAN34 Fujitsu Central Park Northampton Road Manchester M40 5BP | 101 |
| HOM99 (members contractually based at home but connected to these premises by being in the Manchester bargaining unit) Fujitsu Central Park Northampton Road Manchester M40 5BP | 58 |
| Total | 283 |

| Category | Number |
|-----------------|---------------|
| BSA/BUS | 1 |
| BSC/BSC | 3 |
| CMC/COM | 1 |
| CMC/GCE | 1 |
| CMC/GCM | 1 |
| CSA/DAA | 7 |
| CSA/DAI | 11 |
| CSA/DAIN | 1 |
| CSA/DAS | 1 |
| CSA/DASV | 3 |
| CSA/EA | 1 |
| CSA/SA | 3 |
| CSA/SYA | 14 |
| CSA/TC | 4 |
| MAR/SMM | 2 |
| OFC/OFM | 1 |
| OPC/CSE | 16 |
| OPC/OPA | 2 |
| OPC/SCO | 10 |
| OPC/SIM | 6 |
| OPC/TSM | 11 |

| | |
|--------------|------------|
| OPC/TSS | 105 |
| OPC/TST | 1 |
| PRM/PCO | 2 |
| PRM/PGM | 1 |
| PRM/PJM | 9 |
| PRM/PMOG | 1 |
| SDM/SDMG | 8 |
| SDM/SDPR | 2 |
| SLS/BID | 2 |
| SLS/PRP | 1 |
| SLS/S | 1 |
| SSD/ADM | 1 |
| SSD/DEV | 47 |
| SSD/SDM | 1 |
| TAC/GRDTAC | 1 |
| Total | 283 |

Total Number of Employees Concerned

283